

Using the Batting Cage

This document explains the League's policies and procedures with regard to using the Batting Cage at Poet's Field.

Reservation Policies

- Requests can only be made up to one week in advance of the requested date.
- Each team is allowed to book the Batting Cage only one time per week (Monday-Sunday).
- A team may book the Batting Cage an additional time during a week within 24 hours of the requested date if it is not already scheduled.
- Batting Cage requests are handled on a "first come, first served" basis. If multiple requests are received for the same date and time, priority will be given to the team whose request was received first, as long as that team is still eligible that week.

Who Can Use the Batting Cage?

- The Batting Cage is primarily for players 9 and up (Majors, AAA and Girls Softball).
- The ball speed is too fast for most players 8 and under, however, at the discretion of the Manager, a AA team may use the Batting Cage.
- Tee Ball teams may not use the Batting Cage.

How to Reserve a Timeslot

- First, check the website to make sure the slot is not already booked. Go to the [Master Schedule](#) on the home page, go to the date you are interested in, and then make sure the Batting Cage is still shown as "Unassigned".
- Send an email to all.scheduler@gmail.com with the subject line "Batting Cage". Your request must include 1) your Division and team name, 2) the date and time you are requesting, and 3) the name of the person making the request (must be the Manager or a coach)

Example Request:

To: all.scheduler@gmail.com From: some.coach@abc.com Subject: Batting Cage The Majors Robots request the Batting Cage on Monday May 5 from 5:30-7:00pm. - John Smith, Mgr.
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- If your request can be filled, you will get a confirmation email message from the website. If your request cannot be filled, you will get a note back from one of the schedulers letting you know.

What to Do at the Batting Cage

- All managers should have a key to the Batting Cage.
- The key opens the storage and electrical box.
- There are special batting cage balls already there; you don't need to bring any.
- Managers and coaches are responsible for setting up and breaking down the equipment, including locking storage and electrical boxes when finished.
- **PUT EQUIPMENT AWAY NEATLY. DO NOT DUMP-IT IN THE BOX.**